My current skills

Post-event skills questionnaire

Hertfordshire
Local Enterprise Partnership

Your name: Date:

Title of event:

Please rate yourself on a scale of 1-10 (where 10 is high)

1. Motivation and ambition	1	2	3	4	5	6	7	8	9	10
Actively participate. Show enthusiasm and knowledge of the sector. Pursue your aspirations and goals.										

2. Confidence	1	2	3	4	5	6	7	8	9	10
Willing to meet new people. Able to hold conversations with peers, managers and customers. Recognise your own strengths and be able to present these.										

3. Respect and good manners	1	2	3	4	5	6	7	8	9	10
Listen and learn. Recognise the feelings of others. Be polite. Remain calm.										

4. Determination and resilience	1	2	3	4	5	6	7	8	9	10
Commitment to getting things done. Learn from mistakes and accept criticism. Resist distractions. Adapt to changes.										

5. Adaptability	1	2	3	4	5	6	7	8	9	10
Flexible to cope with changing demands. Able to apply knowledge to different situations.										
6. Teamwork	1	2	3	4	5	6	7	8	9	10
Cooperate with others. Recognise skills in others. Value contribution from others.										

7. Numeracy	1	2	3	4	5	6	7	8	9	10
Apply simple mathematical concepts. Understand simple arithmetic. Understand costs and expenditure.										

8. Literacy	1	2	3	4	5	6	7	8	9	10
Able to express yourself in writing. Understanding of business etiquette verbally and in writing. Able to explain yourself verbally										

9. Business & customer awareness	1	2	3	4	5	6	7	8	9	10
Understand commercial realities. Able to communicate professionally with customers. Manage your time effectively										

10. Analytical & problem-solving skills	1	2	3	4	5	6	7	8	9	10
Investigate systematically. Identify problems. Look for better ways and suggest solutions. Plan and organise tasks										

11. Digital technology	1	2	3	4	5	6	7	8	9	10
Understand the development in technology for business. Basic knowledge of IT										

12. Qualifications	1	2	3	4	5	6	7	8	9	10
Achieve qualifications that are valued by employers.										

Which of these skills do you think this event has helped you develop (*please insert number(s)*)

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