

# Outdoors Sports Checklist

Business Name & Address:			Date:
Person carrying out audit and review of checklist:	Tel.:	email:	Review Date:

Please complete the table below to assist you in completing your risk assessment

Do all the following things wherever possible	Done	Comments and further details of how you do this	What else needs to be done? Including actions identified by reviewing Officers
Examples:			
<i>Set a limit on the number of people allowed into your shop at the same time</i>	✓	<i>4 at a time</i>	
<i>Decide which member(s) of staff are going to control the door and how they will do this</i>	✓	<i>Designated person on the door – either Sam or Vicky.</i>	
<b>First steps</b>			
Has the reopening guidance been adopted? What steps have been taken to reduce risk of legionella infection			
Has specific sport association guidance been given to players for example the LTA guide for players			
It is recommended to also use the specific sport organisations advice			

<b>General Risk Assessment Approach</b>			
Club Committee to sign off the risk assessment			
Competent person assigned to carry out the risk assessment			
Identify the hazard i.e. transmission and spread of Covid19. Identify who will be affected and any specific additional needs. Identify the likelihood/risk of the hazard and the severity of injury. Identify and implement the control measures.			
<b>Venues and Facilities</b>			
Only Outdoor courts or areas to be used. Close indoor areas of the venue to public and playing members. Consider access to indoor areas for first aid and emergency equipment or access to floodlights and playing/sport equipment.		Signage/Ensure locked doors do not cause a fire risk. Close indoor gyms, social spaces, changing rooms, indoor courts, bubble courts	
Assess how to manage toilet areas and whether they should be open. How will members or staff clean hands or access welfare arrangements?		Consider cleaning regimes, turning off blow hand dryers. Who will do this? Provide hot water and soap.	
Control the entry and exit of players into your premises		Members only. Appointment basis. Who will control and manage numbers of players? Provide a booking system. Allow a short period between bookings to allow for players to leave. Avoid handling cash payments.	
Ensure nets are kept at an appropriate height to avoid being adjusted.		Signage requiring nets to be left alone/remove net winders	
How will playing areas be maintained, watered, dragging etc in a safe manner.		How will this be conveyed to maintenance staff?	

Remove all unnecessary equipment and items from around the court that may hamper access when keeping a distance or create more surfaces to touch.			
Decide if you are providing hand sanitiser, hard surface sanitiser and how it will be made available		<ul style="list-style-type: none"> <li>•Ensure you have the correct cleaning products and instruct people how to use them.</li> <li>•Put up a sign at the station to tell people when and how to use the cleaning station (e.g. sanitised hands before entering)</li> <li>•Ensure your hand sanitiser is minimum alcohol content of 60+%</li> </ul> <p>** please see the section at the end on cleaning for further information.</p>	
Obtain the appropriate signage which is clear and understandable. Put up Covid19 posters.			
<b>Use of Courts</b>			
Limit 2 people per court (unless from the same household)			
No extra curricula activity, playing only			
Consider movement and access around the venue to ensure a 2m distance between players. Do you need a one-way system, signage, entry and exit routes marked? Is the car parking safe, can you encourage walking/biking to the site?			
Players should bring their own equipment/ no use of shared equipment. Limit the use of coaching equipment and ensure cleaning between uses.			
Provide an established system of communication between all members, players, committee, groundsmen etc so that as the Covid19 situation			

changes then any changes to the running of the venue can be quickly shared. There must be an effective system for sharing information, reporting incidents or maintenance issues.			
<b>Coaching and Competitions</b>			
Coaching can continue but it must be managed in a way to ensure social distancing, personal hygiene and illness reporting.			
Spectators should be discouraged		If a carer is required, restrict it one person and mark out areas to ensure social distancing.	
Competitions should resume as suggested by the LTA. The first phase of playing should focus on recreational playing and fitness training.			
<b>Risk Assessment</b>			
Audit and monitor the risk assessment to ensure it remains adhered to and is appropriate. As the situation changes the RA should be reviewed and amended as necessary.			
Also take this opportunity to update all risk assessments and assess if the additional risks are created by the change in practices as a result of the Covid19 RA		Consider fire, COSHH (new cleaning chemicals, leptospirosis,) Lone working, PPE	
The findings of the RA must be implemented and shared with all those coming onto the premises to ensure all are aware of and understand the control measures.		How will this be done? Is there a feedback system for people to comment. Are contact details available?	
Use specific guidance for food outlets on site if opened.			
<b>Cleaning and disinfection</b>		Please see the specific guide for cleaning. There is government guidance also available	

	<ul style="list-style-type: none"> <li>• <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></li> <li>• <a href="http://www.rsph.org.uk/uploads/assets/uploaded/942ce2bb-cdd0-41d4-9a3cdc84adb07aa6.pdf">www.rsph.org.uk/uploads/assets/uploaded/942ce2bb-cdd0-41d4-9a3cdc84adb07aa6.pdf</a></li> </ul> <p><b>Antiviral disinfectants</b> which have been tested to British Standard <b>BS EN 14476:2019</b> should be used. Alcohol solutions with at least 70% alcohol may also be used.</p> <p>Always follow manufacturer’s instructions for dilution, application and contact times for detergent and disinfectant products. Contact time is the time that the disinfectant/bleach solution must be in contact with the surface. It’s important to follow instructions as wiping them off too soon might clean the surface without properly disinfecting it.</p>	
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For further information, please see government guidance on the re-opening of outdoor sports facilities: <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-the-public-on-the-phased-return-of-outdoor-sport-and-recreation> and for personal trainers and coaches: <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-personal-trainers-and-coaches-on-the-phased-return-of-sport-and-recreation>

and also the LTA guide, including a useful summary grid: <https://www.lta.org.uk/globalassets/news/2021/summary-grid---permitted-tennis-activity.pdf>