

# Hertfordshire Local Enterprise Partnership Limited

Company number 11912366

Meeting details			
<b>Date</b>	9 December 2021	<b>Time</b>	13.20 – 13.30
<b>Location</b>	Zoom	<b>Recorded by</b>	Sally Stanley

Present		
<b>Directors</b>	Tina Barnard	Watford Community Housing
	Mark Bretton	Chair
	David Conway	ITN
	Sally Ann Forsyth	Stevenage Bioscience Catalyst
	Cllr Linda Haysey	East Herts District Council
	Chris Hulatt	Octopus Group
	Ceri Humphrey	SPIE UK
	Dianne Lee	DLRC Ltd
	Tony Medhurst	Hertford Regional College
	Cllr Richard Roberts	Hertfordshire County Council
	Neil Rutledge	Amberside Advisors
	Mayor Peter Taylor	Watford Borough Council
<b>Section 151 Officer</b>	Scott Crudgington	Hertfordshire County Council
	Steven Pilsworth	Hertfordshire County Council
<b>Executive Officers</b>	Neil Hayes	Chief Executive
	Sally Stanley	Office Manager
<b>Apologies</b>	Richard Whitehead	AECOM
	Nitin Dahad	Aspencore
	Cllr Sharon Taylor	Stevenage Borough Council
	Prof Julie Newlan	University of Hertfordshire

## 1. NOTICE AND QUORUM

The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

## 2. DECLARATIONS OF INTEREST

Each director present at the meeting confirmed that they did not have any direct or indirect interest in the proposed arrangements that were to be considered at the meeting which they were required to disclose by section 177 of the Companies Act 2006 and the Company's articles of association.

## 3. RESOLUTION

The annual report and accounts of the Company for the year ended 31 March 2021 were then produced to the meeting. It was noted that the accounts were prepared on the basis of dormant company accounts as the Company had not traded, and that the Company had taken advantage of the exemption under s480 of the Companies Act 2006 not to obtain an audit.

After careful consideration of the matters referred to in section 172(1) of the Companies Act 2006, IT WAS RESOLVED:

That, the directors being satisfied that the accounts give a true and fair view of the assets, liabilities, financial position and profit and loss of the Company for the year ended 31 March 2021, which have been prepared in accordance with the Companies Act 2006, be and are hereby approved and that Neil Rutledge be and is authorised to sign on behalf of the Board of Directors, the balance sheet of the company as at 31 March 2021, having all documents and accounts attached to it as required by the Companies Act 2006.

## 4. CLOSE

There was no further business and therefore the chairman declared that the meeting was closed.



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Chairman

